VOLUNTEERS IN EDMONDS EDUCATION SYSTEM
EXPECTATIONS FOR VOLUNTEERS

TRUST is virtually important for volunteers to share with the students and school staff with whom they work. The following is a list of ways you can establish and maintain trust when working in a school:

• BE CONSISTENT. Make a time commitment that is really workable for you.

• ARRIVE ON TIME. Remember, the students expect you, and the teachers depend on you. Notify the office as far in advance as possible when you know you must be absent.

• SIGN IN AND OUT each time you are at the school.

• WEAR YOUR VOLUNTEER NAME BADGE whenever you are in the school.

• RESPECT CONFIDENTIALITY. Students and their specific problems should not be discussed outside of school. Volunteers are also encouraged to not use students’ names out of school. Be professionally discreet.

• DRESS APPROPRIATELY. Please do not wear clothes that are revealing or that display inappropriate slogans or logos. Some schools do not allow baseball caps.

• LEAVE DANGEROUS MATERIALS AT HOME. Schools are drug- and weapon-free zones. Even pocketknives and mace are considered weapons.

• RESPECT DIFFERENT CULTURES AND BELIEFS. Please do not bring personal, religious, or political agendas with you to school.

• SHOW RESPECT TO TEACHERS AND OTHER STAFF. Realize that your relationship to school staff requires mutual respect and confidence.

• ATTEND RELEVANT TRAINING SESSIONS hosted at the school for volunteers whenever possible.

• Remember that a school is a dynamic, ever-changing place with no two days alike. Your plan that worked yesterday may not be good today. Be flexible and keep a sense of humor. Laugh and enjoy yourself. We appreciate your support and time commitment.